

**UUP Albany Chapter Labor Management Meeting Minutes
August 9, 2010**

Attendees:

Labor: Jewell, Steen, Abraham, Merbler, Hanifan

Management: Shultis, Mancuso, Neveu

The meeting began at 10:06 am.

1. **Budget:** Merbler got the budget news on Friday; didn't expect a \$12 million cut. Steen will be in charge while Merbler is out; a select few know how to reach Merbler, if necessary while she is out of the country. Not sure what kind of panic we may face.
2. **Retirement Incentive Update on Tentative Numbers:** Brief discussion. About 65 CSEA plan to retire. Around 25-30 non-classified may retire. May be a few more. Management had thought more would go (150-200).
3. **DSI – Final Document and Procedures for Notifications:** Mancuso and Hedberg spoke last week. Merbler talked about model notification letters. Mancuso: There will be a change in wording, which Hedberg will share.
4. **August Place to Be! – Six Handicapped Spaces for Sale:** Merbler said that the new School of Business building staging area will consume about 12 spaces, of which 6 are handicapped. What are the plans to relocate these 6? Mancuso: I don't know, will reach out to John and Rose. Merbler reiterated the 200 feet rule. Mancuso: Rose will give disabled parkers wide leeway on where to park. Merbler suggests spots in front of current Business building. Discussion. Mancuso will get more information. Merbler: New semester is upon us and changes need to be made soon.
5. **Registration Parking Sticker Locations – Law or Regulation?** Which presides, the statute or the law? Labor does not want anyone to get a ticket. Have we asked UPD about the stickers? Mancuso: We can. Remove from table until Seidel returns. Mancuso says ok to check with Tom and Paul. Merbler: Ok. Steen reiterated what he said last month. Discussion. Next Labor/Management meeting will occur after the date the stickers need to be affixed. Merbler will try to contact Seidel for how to handle; Mancuso will get back to Steen (in Merbler's absence).
6. **JLMC Tri Programs Discussion:** Put on hold until next month.
7. **Overdue Professional Performance Programs:** Merbler: We are having a hard time deciphering dates on the overdue performance programs spreadsheet. She explained the problem to Mancuso. Mancuso will inquire. Labor sees that people continue *not* to be evaluated annually, but their supervisors still qualify for DSIs. Mancuso: We are buried; some things slip through the cracks.

8. **Drescher/Calendar Year Leave Calls:** No call was sent out, no email, to eligibles. Hedberg to send this responsibility to Ben Weaver in the future. Merbler thinks there will be some members who don't get the call. Hedberg indicated that he was nly able to secure extension for the calendar year leaves.
9. **Search Policy of Vacant Professional Positions – Please Bring Policy/Procedures for All:** Mancuso said these are posted online and he did not bring them to the meeting. Merbler: There are supposedly also waiver procedures. Merbler mentioned 3 announcements without searches. Two were in CNSE and one in Reading. Labor has not seen vacancy announcements. Mancuso indicated the two in CNSE were transfers - not sure if their lines went also. Senate is upset and brought this issue to Merbler. Procedures are not being followed; members are upset. Mancuso says there does not have to be a vacancy announcement for a transfer. Mancuso will look at the Reading case. Merbler is concerned about back door appointments.
10. **Update on PT Appointment Letters:** Letters are trickling in. Table until next meeting.
11. **Request Up-to-Date Report on Permanent Appointments in Queue/Updated Status:** Mancuso did not ask Sandy for this; Sandy is buried under paperwork; hold-over for next month.
12. **Fall Speakers Series for Meetings:** Ideas: tour of downtown/Husted renovation with John Giarusso or Jennifer Watson; Nancy Belowich-Negron; Peter Vellis; new department chairs; Laurie Garafola; Frank Wiley/Paul; Bruce Szelest and SIRF and teaching assessments (Hanifan spoke briefly to this). When Mancuso gets the schedule, he will inform Merbler.

Add-On

1. Shultis: Workplace violence starting on 9/7. 16 people on committee (including Merbler). First identify risk factors by location and job titles. Then Anton will develop training program and begin training. Anton had done a lot of GOER training. Possibility for CSEA training officer to assist in training, i.e., maintenance staff. Also they will create Train the Trainer program and online program.
2. ITLAL faculty retreat (end of August? 8/24? 8:30-2:30, off campus). Orientation? Mancuso will ask Hedberg and Steven. Merbler: We only have a handful of new hires.
3. For the 9/13/10 meeting, Neveu won't be there, but she reminded us that we will meet in UNH 306.

The meeting adjourned at 11:04m.

Respectfully submitted,
Carol H. Jewell, Secretary